



## **Club Rules as at January 2016**

### **1. Names and Objects**

The Club, founded in 1985 (re-formed from the original of 1930) shall be named the Iden Green Tennis Club (The Club) and shall have for its objects the provision of tennis, social and other facilities for members.

### **2. Trustees**

- a) The property and assets of the Club shall be vested in trustees to be dealt with by them as the Committee shall from time to time direct by resolution, of which an entry in the minute book shall be conclusive evidence. There shall be not more than four trustees.
- b) The trustees as at 5 August 2005 were Mrs. S Harrington, Mr. B. Holmes and Mr. C Hume.
- c) The trustees shall hold office until death or resignation.
- d) The trustees shall have power to appoint new trustees.
- e) The trustees shall be indemnified against risk and expenses out of Club property.

### **3. Constitution**

The Club is constituted by these Rules as a non-profit making Members' Club. In no circumstances during the continuance of the Club, nor at nor after its dissolution, shall any assets or surplus funds be distributed to any member or other person nor to any organization which is not itself either constituted as non-profit making or a charity.

### **4. Affiliation**

The Club will be an associate of the LTA.

## **5. Committee**

The management of the Club shall be vested in a committee which shall comprise a chairman, secretary and treasurer and not more than 9 others.

- 5.1 Only full members of The Club (all playing members over the age of 18 are deemed to be 'Full Members') shall be eligible to be members of the committee with the exception of any junior member representing that section on the committee.
- 5.2 The committee shall be elected for the ensuing year at each annual general meeting.
- 5.3 The chairman may not hold office for more than three years consecutively.
- 5.4 The committee shall have power to make regulations governing the use of the courts or the Club premises or property. Breach of such regulations shall be considered breach of these Rules.
- 5.5 The committee may not, effect or carry out any major improvements or works to the clubhouse or courts or embark on any expense in excess of £3,000.00 without first obtaining the approval of the membership at an AGM or EGM. In the event that the membership so authorises the committee to carry out such improvements or works, it may not affect any borrowings other than in accordance with the provisions of R.21 hereof.
- 5.6 The committee shall have power to decide any matter for which provision is not made in these Rules or any regulations made hereunder.
- 5.7 The committee shall elect members in accordance with Rule 7.
- 5.8 The committee shall meet not less than four times each year, and additionally as circumstances may require.
- 5.9 The quorum at a committee meeting shall be four.
- 5.10 In the event of equality of voting at a committee meeting the chairman shall have a second or casting vote.
- 5.11 The committee shall have power to delegate any part of its duties, except the election of members, to one or more subcommittees which may be composed of any members of the Club. Any subcommittee delegated to control a bar supplying intoxicating liquor shall be appointed in accordance with the licensing requirements.

## **6. Expenses**

- 6.1 All claims for expenses should be approved by the Treasurer and either the chair or secretary and included in the Treasures report to the committee.
- 6.2 Committee and club members shall be entitled to claim travelling expenses for journeys of more than 10 miles. Public transport expenses will be reimbursed on production of receipts. Mileage claims will be paid at the prevailing tax allowance rate.
- 6.3 Photocopying/printing will be reimbursed at an appropriate rate, or at cost if purchased commercially.
- 6.4 All claims must be submitted with a receipt or invoice. Receipts will be

retained by the treasurer, available for inspection by members and audited as part of the Treasurers report to the AGM.

## **7. Application for Membership**

An applicant for membership shall be elected to membership solely at the absolute discretion of the committee whose decision shall be by simple majority and shall be final.

Subject to the decision of the annual general meeting otherwise, the committee shall have absolute discretion to refuse membership to any person without giving any reason.

## **8. Classes of Membership and Subscription Rates**

- 8.1 The classes of membership and applicable subscription rates shall be reviewed annually by the committee. Any changes recommended by the committee shall be considered at the following annual general meeting and, if approved, shall take effect from the following 1<sup>st</sup> March.
- 8.2 The classes of membership and applicable subscription rates as at 1 March 2016 were:
- |                              |                 |
|------------------------------|-----------------|
| Class                        | Subscription    |
| Family                       | £140 per year   |
| Adult                        | £60 per year    |
| 5 to 18 yrs                  | £20 per year    |
| Young person age 18 to 25yrs | £25 per year    |
| Under 5 yrs                  | Free membership |
| Non playing                  | £5 per year     |
- 8.3 A 'young person' is over 18 years of age and under 25 years of age.
- 8.4 The subscription year runs from 1<sup>st</sup> March. Any member who has not paid a subscription for the subscription year by 31<sup>st</sup> March shall forthwith cease to be a member but shall not be barred from seeking re-election to membership on such terms as the committee may decide in its discretion.
- 8.5 The subscription, and joining fee if applicable, of a new member shall be due within 14 (fourteen) days of election to membership.
- 8.6 Any new member joining after 1<sup>st</sup> March but before 1<sup>st</sup> September shall pay the whole of the annual subscription, and joining fee if applicable. Any new member joining after 1<sup>st</sup> September shall pay the whole joining fee, if applicable, and a pro-rata proportion of the annual subscription at the treasurer's discretion.
- 8.7 Applications for Temporary Membership will be considered and approved at the committees discretion. Temporary membership will be available only once per individual for a maximum period of 3 months. No joining fee will be payable.

Rates as follows:

Adult - £20

Under 18 - £10

Student - £10

Under 10s - £5

- 8.8 Any person under 18 in the immediate vicinity of the courts may apply for free membership.

Each application must be approved by the committee annually and such persons shall be regarded as a full paying member of the club and be subject to all club rules.

For the purposes of this rule 'immediate vicinity' shall be defined as being within the 30mph speed limit of the village of Iden Green, but shall also include all houses in Chapel Lane and those in Coldharbour Road up until the junction with Chapel Lane.(Claremont Place)

## **9. Transfer between Classes of Membership**

Any member may transfer to a different class of membership at any time without paying an additional joining fee, on payment of the full subscription for that class of membership, or pro-rata for that part of the subscription period which remains. However, there shall be no refund of any subscription paid for the former class of membership.

## **10. Honorary Members**

- 10.1 The committee shall have power to elect honorary members at their discretion.
- 10.2 Every member of a visiting team shall be deemed an honorary member for the period of the match only.
- 10.3 Any visitor invited to participate in a tournament at the Club shall be deemed an honorary member for the period of the tournament.
- 10.4 In the case of a member of a visiting team or a competitor in a tournament being under 18, his parent or guardian shall be an honorary member for the period of the match or the tournament as the case may be.

## **11. Visitors and Non-playing Members**

- 11.1 Any member may introduce a visitor on payment of a visitor's fee. Any player who is not a member is a visitor.

The Visitor's fees are:

£1 per hour Monday to Friday

£2 per hour Saturday and Sunday

The member introducing the visitor must make an appropriate entry in the visitor's book in the clubhouse (date, name of visitor/s, members name and fee payable) and is personally responsible for payment of the visitor's fee to the treasurer and any failure to pay shall have the same consequences as failure to pay the member's subscription.

- 11.2 A non-playing member shall be entitled to play for the same fee as a visitor.
- 11.3 Neither a visitor nor a non-playing member shall be entitled to play more than six times a year without the agreement of the committee.
- 11.4 It is expected that visitors will, usually, be playing with a club member.

## **12. Discipline**

- 12.1 The Club and all members shall accept and shall be bound by the Rules and the Disciplinary Code ("the LTA Rules") of the Lawn Tennis Association Ltd ("the LTA") and the General Rules and Constitution ("the County Rules") of the Kent County Lawn Tennis Association (" the County ")in force from time to time including amendments made hereafter, insofar as the same are relevant to the activities of the Club.
- 12.2 All unlicensed and unregistered coaches and all visitors to the Club for the purpose of playing tennis will be required to accept and be bound by the LTA Rules and the County Rules.
- 12.3 All members shall accept, and all persons mentioned in (12.2) above shall be required to accept, that the Contracts (Rights of Third Parties) Act 1999 shall apply to the agreement between themselves and the Club, and that the LTA and the County may enforce any breach thereof, but only insofar as it relates to a breach of the LTA Rules or the County Rules.

## **13. Termination of Membership**

- 13.1 A member may withdraw from membership at any time, without refund of subscription, but any application to rejoin shall be subject to Rule 7.
- 13.2 The committee shall have power to terminate or suspend the membership of any member or honorary member whom it considers guilty of a breach of these Rules or of misconduct or offensive behaviour to any other member, visitor or employee, whether on the Club's premises or elsewhere.

## **14. General Meetings**

- 14.1 The honorary secretary shall send to every member at least 14 (fourteen) days notice of any general meeting, together with a copy of the agenda. No business relating to any alteration of the Rules, the borrowing of money, expenditure beyond the resources of the Club, the transfer of any assets of the Club or the winding-up of the Club may be transacted at a general meeting without 14 days notice of that business being given to all members.
- 14.2 Every member shall be entitled to be present and to speak at any general meeting and, if aged 18 (eighteen) or over, to vote at it.

- 14.3 At any general meeting the quorum shall be 10% (ten per cent) of those members for the time being of the Club who are aged 18 (eighteen) or over.
- 14.4 In the event of equality of voting at any general meeting the chairman shall have a second or casting vote.

## **15. Annual General Meetings**

- 15.1 An annual general meeting shall be held each year between 1<sup>st</sup> January and 1<sup>st</sup> March.
- 15.2 The business of the annual general meeting shall be:
- a) the confirmation of the minutes of previous general meetings and any matters arising;
  - b) the receipt of the chairman's report and any other reports;
  - c) the adoption of the annual accounts;
  - d) the election of an auditor;
  - e) the election of the committee;
  - f) the election of a chairman and officers;
  - g) any other items included in the agenda of which notice has been given;
  - h) any other business.
- 15.3 Any member wishing to propose a resolution at the annual general meeting must send a copy of it to the honorary secretary at least 28 days prior to the meeting so that provision may be made on the agenda.

## **16. Extraordinary General Meetings**

16.1 An extraordinary meeting may be called:

- a) by the committee at its discretion.
- b) within one month of receipt by the honorary secretary of a requisition signed by 20 (twenty) members or, if the membership is less than 100 (one hundred), by one fifth of the members stating the business proposed to be transacted.

## **17. Rules and regulations**

17.1 The Club agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of Club will be required, as a condition of such use, to agree to be bound by and subject to these rules, the Rules and the Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and Club can enforce any breach at its option and in its sole discretion.

17.2 A copy of these rules and of any regulations made by the committee under Rule 5 shall be displayed at all times on the Club notice board. The Rules shall not be altered except at a general meeting duly convened in accordance with Rule 12 and then only provided that two thirds of those present vote in favour.

## **18. Accounting Year**

18.1 Except for the purposes of subscription (Rule 8), the Club's financial year shall run from 1<sup>st</sup> November to 31<sup>st</sup> October and the accounts submitted to the annual general meeting shall be prepared accordingly.

## **19. Dissolution**

19.1 The Club shall be dissolved on the passing of a resolution at a general meeting duly convened in accordance with Rule 14 provided that two thirds of those present, and entitled to vote, vote in favour.

## **20. Disclaimer**

20.1 Neither the Club nor any trustee nor member of the committee personally shall be under any liability whatsoever for any loss of or damage to property or any personal injury, illness or death suffered on or about the Club's premises or at any functions of any kind that may be organised by the Club, howsoever such loss, damage, injury, illness or death may have been caused.

## **21. Borrowing**

21.1 In the event of being duly authorised by the membership in accordance with Rule 5 hereof, the committee may borrow a maximum amount (at any one time) of £10,000 on behalf of the Club for the purposes of the Club from time to time at its own discretion and with the sanction of a general meeting any further money above that sum.

21.2 When so borrowing the committee shall have power to raise in any way any sum or sums of money and to raise the repayment of any sum or sums of money in such manner on such terms and conditions as it thinks fit provided that in the event that the repayment of any sum or sums is to be secured (in particular by mortgage of or charge upon, or by the issue of debentures charged upon all or any part of the property of the Club) the grant of such security must be approved by the Club at a general meeting.

21.3 The committee shall have no power to pledge the personal liability of any member for the repayment of any sums so borrowed.

21.4 The trustees shall, at the discretion of the committee, make such dispositions of the Club's property or any part thereof, and enter into and execute such agreements and instruments in relation thereto, as the committee may deem proper for giving security for such monies and the interest payable thereon.